USL FINANCIALS

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USL FINANCIALS, INC.

USL Financials Accounts Receivable helps you manage two of the most vital aspects of doing business: cash management and customer information. Powerful on-line inquiry features, invoice and statement generation, and comprehensive open item aging help you track and manage all aspects of receivable transactions.

FLEXIBILITY

Relative to system security, the AR module has special menu items for administrative processing. Supervisor can see all the data entry user's entries and is able to post it.

CUSTOMERS

Manage customers efficiently using traditional paper invoicing or electronically.

CASH RECEIPTS

Track, distribute, and manage receipts.

DOCUMENT MANAGEMENT

Ability to attach documents to invoices, sales, and cash receipts. Documents can be attached/scanned prior to, during or after data entry and retrieved during reporting or customer inquiry.

ONLINE HELP

USL Financials contains context-sensitive, online help for all features and functions of the system.

WORKFLOW

Workgroups allow departmentalization and different approval paths for transactions.

KEY FEATURES

General

- ✓ Full security to enter, edit, post and approve receivable transactions.
- ✓ Optional Workgroups for distributed processing.
- ✓ Optional batch processing with workflow, supervisory reassignment, edit, review and posting.
- ✓ Documents can be attached during or after data entry and retrieved during reporting or inquiry.
- ✓ Comprehensive query and reporting.
- ✓ Allows numeric or alphanumeric customer numbers up to 12 characters in length. Optional automatic numbering of new customers.
- ✓ Easy export and import with validation to/from Excel and other Microsoft Office products.
- ✓ Handles unlimited recurring sales entries.

Customers

- ✓ Maintains complete customer history and offers fast, on-line customer account inquiry.
- ✓ Provides for complete customer maintenance.
- ✓ Offers Open Item and Balance Forward methods of maintaining customer balance, which can be individually selected for each customer.
- ✓ Maintains customer defaults for credit and shipping terms, sales tax and sales representative information.
- ✓ Unlimited date and time stamped notes can be attached to customer records.

Workflow

- ✓ Workgroups allow departmentalization and different approval paths for transactions.
- ✓ Multiple batches have a 1 tier approval between user and supervisor.
- ✓ Supervisory redirection or reassignment of batches.
- ✓ Optional email notifications.

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KEY FEATURES, CONT.

Sales and Invoices

- ✓ Produces invoices, debit and credit memos and monthly statements.
- ✓ Supports imports with validations or external receivable from Excel, the web or other software programs.
- ✓ Handles unlimited recurring sales entries, either fixed or variable amounts.
- ✓ Customized invoice forms by billing transaction types.
- ✓ Print, email or fax customized invoices and monthly statements with aging data.
- ✓ Optional generation of user defined dunning letters that can be emailed.
- ✓ Maintains default information for finance charges, commission rules, distribution (allocation) accounts and open item aging.
- ✓ Provides for setup and maintenance of sales representatives, sales tax codes, customer credit term codes and ship-via codes.
- ✓ Controls sales commissions due and prints a commissions due report.
- ✓ Ages customer accounts based on invoice date or due date.

Cash Receipts

- ✓ Supports entry of AR payments and miscellaneous cash receipts.
- ✓ Unlimited cash receipt types and customized cash receipt forms.
- ✓ Supports automatic printing of cash receipt forms.
- ✓ Prepares deposits: prints deposit slips and a deposit summary.
- ✓ Calculates finance charges for late payment.
- ✓ Provides a comprehensive NSF check program: record check returns and collections on the same screen.
- ✓ User defined cash transaction types and payment methods.
- ✓ Cash drawer reconciliation reports.
- ✓ Supports optional batch processing with supervisory review and posting.
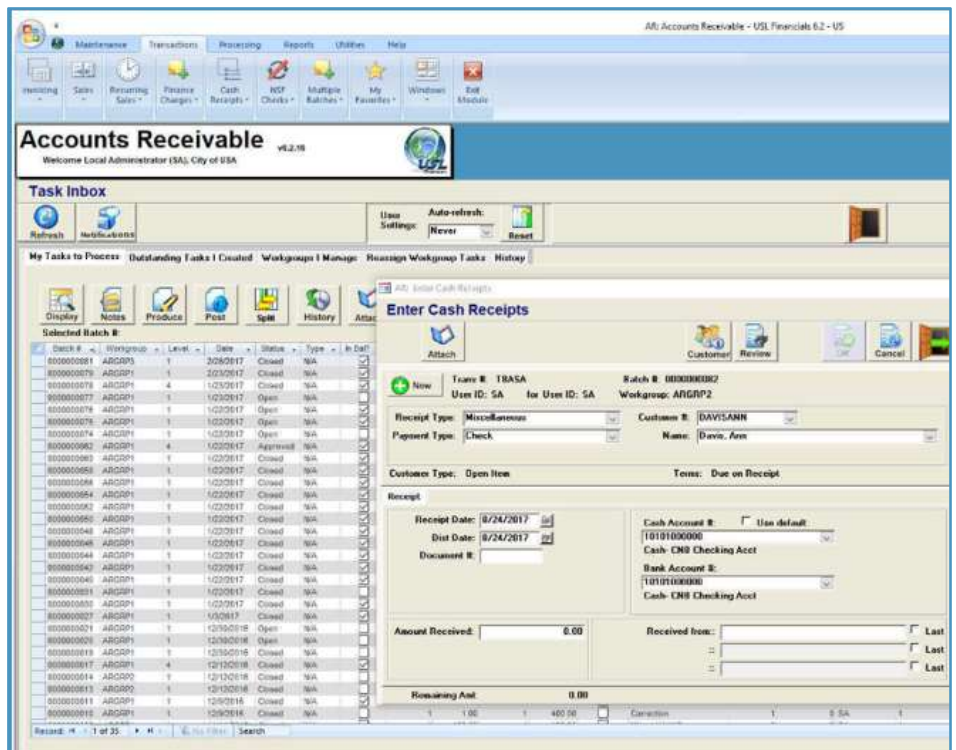
Security

- ✓ Full USL Database, Module, Menu, Function, Action and Account Level security options relative to the system security.
- ✓ Full security by Delivery Location in PO and PQ.
- ✓ Departmental Security via Workflow in all modules.
- ✓ Security by Project, Sub-Project, and Funding Source (Grant).

Reports

- ✓ Standard Access/Crystal Reports
  - Invoice History
  - Reprint Invoices from History
  - Prints Statements of account.
  - Sales Analysis report
  - Distributions to General Ledger
  - Distribution Code List
  - Customer List
  - Customer History
  - Customer Labels (supports Word mail merges functions)
  - Aged Open Items report

- ✓ Datasheet Reports with drill down
  - Customer List
  - Aged Open Items
  - Cash Receipts History
  - Distributions to General Ledger

- ✓ On-line Inquiry
  - View Customer History by Date
  - View Customer History by Document #
  - View Open Items
  - View Cash Receipts by Month

Minimum System Requirements

- ✓ SERVERS

  File Server
  - Dual Core, 2.3 GHz or better
  - 4GB RAM (32-bit Windows Server) or 8GB RAM (64-bit Windows Server) sized by need
  - Windows Server 2008 R2 – 2019/R2 (64-bit recommended)

  SQL Server
  - Microsoft SQL Server 2008 R2 – 2019 (64-bit recommended)

  RDS/Terminal Server (if utilized)
  - Dual Core, 2.3 GHz or better
  - 4GB RAM (32-bit Windows Server) or 8GB RAM (64-bit Windows Server) sized by user count
  - Windows Server 2008 R2 – 2019/R2 (64-bit recommended)
  - Microsoft Office Pro 2010 – 2019/365 (32-bit only)

- ✓ CLIENT WORKSTATIONS
  - Core 2 Processor, 2.3 GHz or better
  - 2GB RAM or better
  - Windows 10 Pro/Enterprise (64-bit recommended)
  - Microsoft Office Pro 2010 – 2019/365 (32-bit only)

Microsoft Gold Partner

Azure